

**APPLICATION FOR REGISTRATION OF SUPPLIERS FOR  
GOODS AND SERVICES  
FOR THE YEAR – 2019**

**LANKA SATHOSA LTD  
MINISTRY OF TRADE, CONSUMER AFFAIRS AND  
COOPERATIVE DEVELOPMENT AND CHRISTIAN AFFAIRS**

<b>Application No;</b> (for office use)
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1. Name of the Supplier/Institute:

.....

2. Mailing Address (Geographical Address):

.....  
.....

3. Telephone No :.....  
Fax No :.....  
E-Mail Address :.....  
Web Site (URL) : .....  
Contact Person: .....

4. Your Business Registration Number and the last amended date:  
No :..... Date :.....

5. **VAT No** : .....  
(VAT Certificate should be attached)

6. Credit Period  
.....

7. Were you registered with Lanka Sathosa Ltd or/and any other Ministry/Institute as a Supplier/Contractor during the last year? Yes/ No.

If “Yes” please mention the name of the Ministry/Institute:

.....  
.....  
.....

8. Name and Address of the Proprietor:

9. Are you applying for registration as a;
- a. Local Supplier? Yes / No.
  - b. Local Agent? Yes / No.

If "Yes" how many principals are being represented by you? .....

Name/s and Address/s of the Principle/s

.....  
 .....  
 .....

(Please note that you, the local agent have to submit a separate application for each principal)

- c. Are you applying for registration as the Local Agent of Foreign Principal/s? Yes / No.

If "Yes" how many principals are being represented by you?.....

Name/s and Address/s of the Principle/s

.....  
 .....  
 .....

(Please note that you, the local agent have to submit a separate application for each principal)

- d. Are you applying as an Importer of Accredited Agent/s? Yes / No.

If "Yes" how many principals are being represented by you? .....

Name/s and Address/s of the Principle/s

.....  
 .....  
 .....

(Please note that you, the local agent have to submit a separate application for each principal)

10. Please give your Banker's Name.

Bank	Branch	Acct No.

11. The details of Registration Fees/Tender Fees paid to the Finance Division of LSL;

- A. Registration Fee Rs. ....
- B. Category Charges Rs. ....
- C. Number of Categories .....

12. What are the Categories for which registration is sought? Please indicate Category numbers correctly (see example below before fill Categories)

Number or Categories:									

Example for Filling of the above Table

A8	A2	A4	B1	B3	C1	C3	E1	E2	E3
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I hereby confirm that, I have read and understood the General Instruction, issued with this application for Registration of Suppliers for **Supply of Goods and Services to Lanka Sathosa Ltd** for the year 2019, under **Ministry of Trade, Consumer Affairs and Cooperative Development and Christian Affairs**, and I, agree with the said Terms and Conditions.

I certify that the above details provided by me are true and correct.

.....

Signature of the Proprietor

Name : .....

Designation:.....

Date: ..... (Please affix the Rubber Frank)

**For office use only**

Date Received :- .....2018 Srl No.: LSL/REG/GOODS & SVCS 2019/.....

**Approved / Not Approved**

If **not approved** state condition of the Application;

\* Incomplete Application Yes / No

\* Insufficient Data Yes / No